



**MUSELE CHAMBER OF COMMERCE AND INDUSTRY**

P.O. BOX 110070  
SOLWEZI

Email: [muselechambers2015@gmail.com](mailto:muselechambers2015@gmail.com)

**MEMBERSHIP REGISTRATION/RENEWAL**

Note: The association reserves the right to approve or disapprove the application for membership based on interests and common good of the membership

**1. APPLICANT DETAILS**

- (i) Name of applicant .....
- (ii) Physical address .....
- (iii) Postal address .....
- (iv) Contact number .....
- (v) Email address .....
- (vi) State whether the applicant is a limited, partnership, sole trader, cooperative, club  
.....
- (vii) Description of business or activities of the applicant.....
- (viii) PACRA registration No ..... or Certificate of registration in case of club/cooperative.  
State your bank account No ..... and banker address  
..... contact number. ....
- (ix) List the directors /managers in case of company/business names or committee members in case of clubs /cooperatives societies.

	NAME	POSITION	IDENTITY CARD No	CITIZENSHIP	CONTACT PHONE#
1					
2					
3					
4					
5					
6					
7					

(x) Type of membership being applied for. Tick as appropriate

1	Ordinary membership
2	Associate/Affiliate membership
3	Corporate membership

(xi) Have you been a member of any chamber before YES  NO

(Tick as appropriate).

If yes, state the name of the chamber

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**DECLARATION BY APPLICANT**

I/we declare that all the particulars provided in this application are complete, correct and true and I / we agree that in event that any of the particulars of information provided are found to be untrue or fraudulent my /our registration as member will MCCI may be terminated.

I /we further declare that we shall abide by the Chamber’s constitution, Regulations, instructions and the disciplinary code of conduct.

Declared this.....day of ..... 20.... by the following, who is /are authorized to sign on behalf of the applicant.

Name .....

Signature .....

Position .....

Date .....

**RECOMMENDATION BY THE CEO.**

This application is recommended / not recommended for membership to the MCCI for the following reasons

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Verified by secretary ..... Signed by the Patron .....

Date ..... Date.....

APPROVAL BY THE CHAMBER EXECUTIVE

The executive has approved /not approved the application for the following reasons

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Signed .....

Chairman

INSTRUCTIONS

- 1) Kindly fill in the form completely for new applicants and for renewals indicating renewal on this form by ticking.
- 2) The application must be accompanied by an appropriate application fee
- 3) Late renewal after the grace period shall attract a penalty fee at the rate 10% for each month the membership fee remains unpaid up to a maximum of 3 months.
- 4) Approved applicants for membership shall deposit membership fee/renewal fees in the account to be provided.
- 5) In case one or two requirement are missing at the time you are submitting this application, state when you shall make them available to the MCCI on a separate piece of paper.

REGISTRATION REQUIREMENTS

- (a) Copy of certificate of Incorporation or Registration.
- (b) Valid ZRA tax clearance
- (c) Certificate of registration /compliance with NAPSA
- (d) Certificate of compliance workers Compensation Fund.
- (e) National Council for Construction and Engineers Institute of Zambia certificate for Construction and engineering companies only.
- (f) Attach a company profile

(b) Fee structure

1. Corporate	K10,000
2. Ordinary	K550,750,1500,2500
3. Affiliated /Associated organization	K2,500
4. Application form	K150

**NB: ALL CONTRACTORS ARE BOUND BY THE CHAMBER’S CONSTITUTION TO EMPLOY LOCAL OF THE AFFECTED AREA, EXCEPT FOR EXPERTISE THAT IS PROVEN BEYOUND ALL DOUT THAT IT IS UN AVAILABLE IN THE AREA OF OPERATION.FAILURE TO ADHERE TO THESE RULES WILL RESULT TO LOSS OF BOTH THE CONTRACT AND MEMBERSHIP TO THE CHAMBER.**